

# **READ PARISH COUNCIL**

[www.readparishcouncil.org.uk](http://www.readparishcouncil.org.uk)

**The Annual Parish Council Meeting will take place  
on Wednesday, 11<sup>th</sup> May 2016.  
To be held in Read United Reformed Church,  
East View, Read BB12 7PS  
at 7pm**

**Public participation:** *This 15 minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that maybe answered at a later date or become an agenda item at the next meeting.*

## **A G E N D A**

1. Apologies for absence
2. Appointment of Chairman (followed by the Chair's signing of declaration of acceptance of office)
3. Appointment of Vice-Chairman and Council Representatives (followed by members' signing of declaration of acceptance of office)
4. Declarations of Councillors' Interest and dispensations
  - 4.1 To receive declarations of interest from councillors on items on the agenda
  - 4.2 To receive requests for dispensations for disclosable pecuniary interests (if any)
  - 4.3 To grant any requests for dispensation as appropriate
5. To approve the minutes of the previous meeting (13<sup>th</sup> April 2016)
6. Matters arising from the above minutes not on the agenda
7. Public participation: **To receive questions and comments from the public on any agenda item**
8. Borough Councillor's Report
9. Clerk's Report
10. Reports from external meetings
11. Allotment Chairman's report
12. Playground:
  - a) To receive the playground inspection report
  - b) Repairs and maintenance
13. **Decision Items:**
  - a) Approval of Financial Statements and Annual Return
  - b) Report from Internal Auditor
  - c) Review of Governance Documents
  - d) Appointment of Internal Auditor 2016-2017
  - e) Gratuity for Internal Auditor 2015-2016
  - f) Parish Plan – update
  - g) Hammond Ground update
  - h) Notice board costings
  - i) Meetings venues with costs
14. Highways Matters
15. Planning Applications & Decisions
16. Items for the next agenda



Shirley Bridge  
Clerk